

To Board 5/22/18

MEMORANDUM OF UNDERSTANDING
between the
EDMONDS SCHOOL DISTRICT NO. 15
and the
EDMONDS EDUCATION ASSOCIATION

THIS MEMORANDUM OF UNDERSTANDING regarding the **distribution of State revenue received by the District for students enrolled in the Running Start program** is supplemental to the 2017-20 Procedural Agreement between the Edmonds Education Association (Association) and the Edmonds School District No. 15 (District).

WHEREAS, the State of Washington provides Basic Education funding for District students enrolled in the Running Start program; and

WHEREAS, ninety-three percent (93%) of the revenue received by the District for Running Start students is paid to the community college for providing the educational program to the students; and

WHEREAS, high school counselors are required to provide accurate and timely information to students interested in enrolling in the Running Start program; and

WHEREAS, administrative staff in the District also have responsibilities for providing accurate and timely information regarding the Running Start program, as well as processing enrollment applications and reporting requirements for the program; and

WHEREAS, the District and EEA desire to allocate the funds retained by the District to support the costs of administering the Running Start program and provide resources to compensate counselors for their efforts related to the program;

THEREFORE, the undersigned parties hereby agree as follows:

1. The District will retain twenty-five percent (25%) of the funds received by the State for students enrolled in the Running Start program, to assist in covering the District's expense of administering the program.
2. The District will allocate seventy-five percent (75%) of the funds received by the State for students enrolled in the Running Start program to the high schools, to be distributed among counselors in recognition of their workload in providing timely and accurate information to students interested in enrolling in the Running Start program.
3. The District's Assistant Superintendent with responsibility for secondary education will facilitate the distribution of funds to the high schools, and include the high school counselors in decision making regarding the use of the monies.

EDMONDS EDUCATION ASSOCIATION
/Andrea Nofziger-Meadows/

EDMONDS SCHOOL DISTRICT NO. 15
/Debby Carter/

5/24/18

5/23/18

Date

Date