

TouchBase is the online payment system that is used for the Edmonds School District.

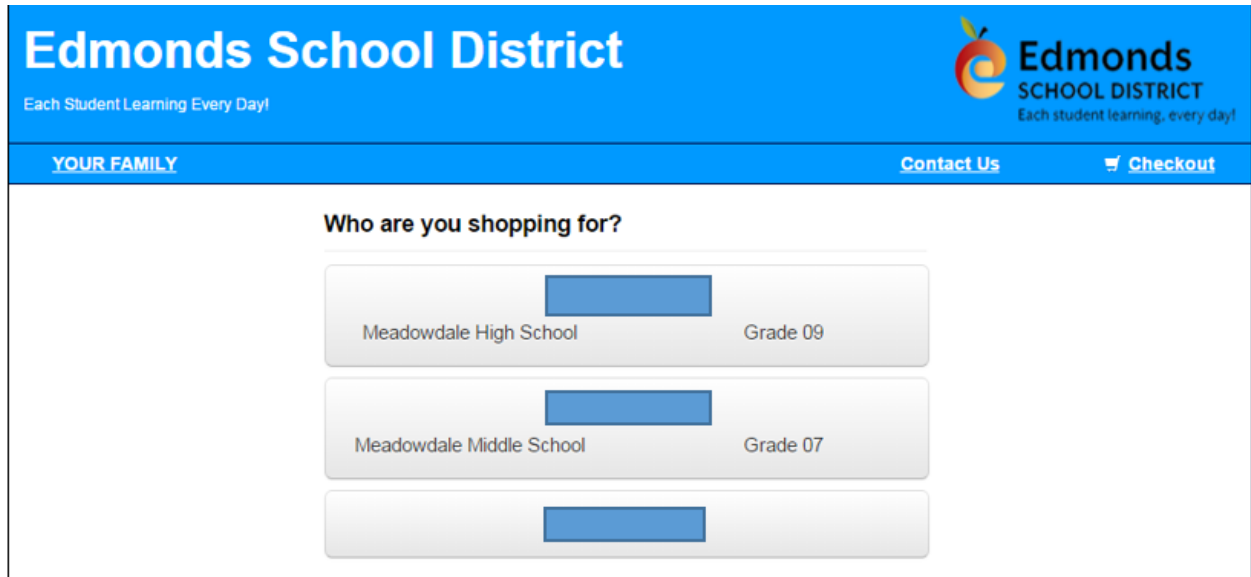
To get started, follow this link:

<https://wa-edmonds.intouchrecepting.com/>

Your login information will be the same as the **parent** credentials for Skyward family access. **Passwords are case sensitive in TouchBase!** If you have forgotten your password, follow the “forgot your login / password” link on the **Skyward** home page. If you are still unsuccessful, contact your student’s school.

Username / Passwords are updated from Skyward to TouchBase nightly. If you make a change today, it will take effect in TouchBase the next day.

Once you have logged in, you will see a list of the students in your family. Click on the student you would like to make purchases for.



The screenshot shows the Edmonds School District TouchBase interface. At the top, there is a blue header with the Edmonds School District logo and the tagline "Each student learning, every day!". Below the header, there is a navigation bar with "YOUR FAMILY" on the left, "Contact Us" in the middle, and a shopping cart icon with "Checkout" on the right. The main content area is titled "Who are you shopping for?" and displays a list of three student options, each with a blue selection box:

- Meadowdale High School Grade 09
- Meadowdale Middle School Grade 07
- [Redacted]

Next select what you would like to do. To make purchases, select Shop -> Items at Student's School:

Edmonds School District
Each Student Learning Every Day!

Edmonds SCHOOL DISTRICT
Each student learning, every day!

[YOUR FAMILY](#) [Contact Us](#) [Checkout](#)

Search

Shop

- Items At Student's School
- Items At All Schools
- Pay Fines/Fees

Reports

- Purchase History
- Reprint Receipts
- Unpaid Fines/Fees
- On Account History

This will bring you to a list of item categories at your student's location:

Edmonds School District
Each Student Learning Every Day!

Edmonds SCHOOL DISTRICT
Each student learning, every day!

[YOUR FAMILY](#) [Contact Us](#) [Checkout](#)

Shopping for [Redacted] Search

You are here [DISTRICT](#) / [High School](#) / [Meadowdale High School](#)

Categories [ASB Card](#) | [Athletics](#) | [Food Service](#) | [Parking Permit](#) | [Technology](#) | [Yearbook](#)

Please select from a category above.

Select the category to view the available items.

If you would like to purchase the item, click “Buy”, and the item will be added to the cart:

The screenshot shows the Edmonds School District website. The header includes the district name and logo. Below the header, there are navigation links for 'YOUR FAMILY', 'Contact Us', and 'Checkout' (with a cart icon and a '1' indicating one item in the cart). The main content area shows a search bar and a breadcrumb trail: 'You are here DISTRICT / High School / Meadowdale High School / ASB Card'. Below this is a table with columns for 'Item', 'Qty', and 'Amount'. One item is listed: 'ACTIVITY CARD' with a quantity of 1 and an amount of 50.00. A 'Buy' button is next to the item. A blue arrow points from the 'Buy' button to the 'Checkout' link in the header.


When you are finished adding items, click the checkout link and you will see the contents of your cart. If you are done, click checkout to make the payment.

The screenshot shows the 'Your Cart' page on the Edmonds School District website. The header is the same as the previous screenshot. The main content area is titled 'Your Cart' and contains a table with columns for 'Customer', 'Item', and 'Price'. The customer's name is redacted with a blue box. The item is 'ACTIVITY CARD' with a price of \$50.00. A 'Remove' button is next to the price. Below the item table is a summary table with columns for 'Subtotal', 'Tax (0.00%)', 'Processing Fee', and 'Total'. The 'Processing Fee' is highlighted in yellow and is \$2.00. The 'Total' is \$52.00. At the bottom of the cart, there are 'Continue Shopping' and 'Checkout' buttons. A note at the bottom of the page states: '* Important notice: you may be charged a processing fee for your online purchase.'

From here, enter your credit / debit card information, then click pay now. Note that there is a \$2.00 processing fee on all transactions.


Edmonds School District

Each Student Learning Every Day!



YOUR FAMILY [Contact Us](#) [Checkout](#) 1

Payment

First Name	<input type="text" value="First Name"/>
Last Name	<input type="text" value="Last Name"/>
Credit Card #	<input type="text" value="Credit Card #"/>
	
Expiration	<input type="text" value="01"/> <input type="text" value="2016"/>
Card Security Code	<input type="text" value="CVV"/>
Street Address	<input type="text" value="Street Address"/>
Zip Code	<input type="text" value="Zip Code"/>
<input type="button" value="Pay Now"/>	

Summary

Customer	Item	Price
	ACTIVITY CARD	\$50.00
Subtotal		\$50.00
Tax (0.00%)		\$0.00
Processing Fee		\$2.00
Total		\$52.00

To ensure the security of your payment information your card information is not saved.

When your payment is complete, you will have the option to print a receipt.