

In general, the following thresholds apply to purchases:

USING FEDERAL FUNDS		
Goods	Services	Procurement Methods
\$10,000 or less	\$10,000 or less	No required quotes. However, consider whether price is reasonable, and, to the extent practical, distribute equitably amount suppliers.
\$10,000 - \$75,000	\$10,000 - \$250,000	Small Purchase (Informal) - Obtain/document quotes from a reasonable number of qualified sources (at least three).
\$75,000 or more	\$250,000 or more	Sealed Bids/Competitive Bids (Formal)

USING STATE AND LOCAL FUNDS		
Goods	Services	Procurement Methods
\$40,000 or less	\$40,000 or less	No required quotes. However, consider whether price is reasonable, and, to the extent practical, distribute equitably amount suppliers.
\$40,000 - \$75,000	\$40,000 - \$250,000	Quotes Recommended - Solicit/obtain/document quotes from at least three qualified sources.
\$75,000 or more	\$250,000 or more	Sealed Bids/Competitive Bids (Formal)

Non-competitive proposals	Appropriate only when: <ul style="list-style-type: none"> - Available only from a single source (sole source) - Public emergency - Expressly authorized by awarding or pass-through agency in response to written request from district - After soliciting a number of sources, competition is deemed inadequate
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