

SWIFT Web Page Checklist

Item	✓ When Completed
Homepage includes: <ul style="list-style-type: none"> ○ Brief Introduction about purpose of web page ○ Teacher Name ○ Grade Level and/or Subjects Taught ○ District Email Address ○ District (work) Phone Number (425) 431-XXXX 	
All content relates directly to curriculum taught or school setting	

Student Names & Products

Item	✓ When Completed
<u>Student Names</u> – Parent permission forms are on file before posting	
<u>Student Names</u> – Initials or first names only are posted after parent permission has been granted and forms completed	
<u>Student School Work</u> – Parent permission forms are on file before posting	

Images

Item	✓ When Completed
<u>All Images</u> added to web page only if permission has been asked for and granted by image owner	
<u>Identifying Images of Students</u> posted only after parent permission has been granted and forms completed	

Links

Item	✓ When Completed
Links added have been tested and work	
Links added are appropriate for classroom use	
All links contain: <ul style="list-style-type: none"> ○ Title of link ○ Brief description of link content ○ If advertising on linked web page, add following note in description: <i>Site contains advertising</i> 	