

EDMONDS SCHOOL DISTRICT NO. 15
OFFICE OF SUPERINTENDENT

Date Submitted: July 5, 2006
Date of Board Meeting: July 11, 2006

MEMORANDUM

TO: Board of Directors X Single Reading (Action Recommended)

FROM: Nick Brossoit _____ First Reading (No Action Recommended)
Superintendent _____ Second Reading (Action Recommended)

SUBJECT: Resolution #06-19: Interlocal Cooperative Agreement with
Educational Service District 113 for eFOLIO – Electronic Portfolio for Secondary Students

RECOMMENDATION:

Approve Resolution #06-19 authorizing the Superintendent to enter into an Interlocal Cooperative Agreement with the Educational Service District 113 (ESD 113) to provide eFolio – Electronic Portfolio for Secondary Students.

BACKGROUND:

As part of the requirements for No Child Left Behind and the state graduation requirements, the district must track student progress toward the path to graduation and meeting the state competencies. eFOLIO supports the Gradebook and provides a place to store evidence of student learning. This is one of the components of the eManagement system that supports the District's move to Standards based grading. Along with the Skyward Gradebook and report card feature, eFolio provides the student digital locker that holds the evidence of student performance on the Path to Graduation.

RATIONALE:

RCW 28A.320 and RCW 39.34, the Interlocal Cooperative Act, permit the District to establish interlocal cooperative agreements with other districts. This agreement provides eFolio, an Electronic Portfolio for Secondary students.

Submitted By: Sandra C. Barni
162 Sandra C. Barni, Purchasing Agent

Approved By: Marla S. Miller
Marla S. Miller, Assistant Superintendent

RESOLUTION NO. 06-19
EDMONDS SCHOOL DISTRICT NO. 15
SNOHOMISH COUNTY, WASHINGTON

AUTHORIZE INTERDISTRICT COOPERATIVE AGREEMENT
WITH EDUCATIONAL SERVICE DISTRICT 113

WHEREAS, RCW 39.34, the Interlocal Cooperative Act, provides for interlocal cooperation between governmental agencies;

WHEREAS, Educational Service District 113 (ESD 113) agrees to provide certain products and services to the District, specifically eFOLIO – Electronic Portfolio for Secondary Students

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Edmonds School District No. 15, Snohomish County, as follows:

1. That a joint cooperative by and between Edmonds School District No. 15 hereinafter referred to as "the district", and Educational Service District 113 hereinafter referred to as "ESD113" be formed as an interlocal cooperative for the purpose of providing eFOLIO for member districts.
2. That the Superintendent or designee of Edmonds School District No. 15, Snohomish County, Washington, is hereby designated as representative to the interlocal cooperative, and the Superintendent or designee is further authorized to execute and implement the requisite agreement or agreements to accomplish this purpose.

ADOPTED by the Board of Directors of Edmonds School District No. 15, Snohomish County, Washington, at a regular meeting thereof this 11TH day of July, 2006.

EDMONDS SCHOOL DISTRICT NO. 15
BOARD OF DIRECTORS




Patrick Shields, President



Gary Noble, Vice President



Susan Paine, Legislative Representative



Ann McMurray, Director



Dr. Bruce Williams, Director

ATTEST:



Dr. Nick Brossitt, Secretary of the Board

<p style="text-align:center">Interlocal Agreement For eFOLIO – Electronic Portfolio for Secondary Students</p>

This Interlocal Agreement (Agreement) is made and entered into this 1st day of July, 2006 between:

Educational Service District 113
601 McPhee Rd SW
Olympia WA 98502
(360) 464-6700

Hereinafter referred to as “ESD 113”, and

Edmonds School District No. 15
20420 68th Avenue W.
Lynnwood, WA 98036-7400
(425) 670-7000

Hereinafter referred to as “District”

WHEREAS, the Interlocal Cooperation Act, as amended and codified in Chapter 39.34RCW provides for interlocal cooperation between government agencies, and;

WHEREAS, the District is required by WAC 180-51-061, ESHB 1209 and No Child Left Behind Act Publication 107-110, HR 2002 to meet the criteria stated in this legislation, eFOLIO was developed to satisfy the requirements set forth in the legislation above,;

THEREFORE, the parties hereto agree as follows:

I. TERMS

This Agreement shall commence upon execution by the parties and recording with the Snohomish and Thurston County Auditors, and shall end on June 30, 2007. Following the initial term, this Agreement may subsequently be renewed for three successive one (1) year periods by written notice from one party to the other prior to the end of this Agreement or any succeeding renewal terms.

II RESPONSIBILITIES

A. The eFOLIO tool shall provide the following to the District:

1. Management of student evidence, reflection and satisfaction of state and local competencies;
2. Development of a High School and Beyond Plan;
3. Exhibition of student learning through the culminating project;
4. Reporting of students’ status in regard to satisfying competencies;
5. A guaranteed disc space to allow for 250 MB of student uploaded artifacts;
6. Parent/guardian access to view their student’s progress;

7. Training for all staff members or training of trainers by arrangement from the participating districts; and
8. Help desk support from 8:00a.m. to 5:00p.m. (Pacific Time) Monday through Friday.

B. District will be responsible for:

1. Providing competencies, rubrics, reflective questions and required evidence of learning if modifications to current eFOLIO is required;
2. Editing and cleaning data submitted to ESD 113;
3. Providing data from District SIS to ESD 113 ftp site;
4. Providing school personnel with training and supporting materials in the use of the eFOLIO tool following a "Train-the-Trainer" model or all staff as appropriate; and
5. Timely payments to ESD 113, as identified in Section IV below.

C. Service Level Agreement

The Service Level Agreement, which details responsibilities of support, hosting infrastructure, response times for backup and restore procedures and related concerns is contained in a separate appendix. (SLA)

III CONFIDENTIALITY

- A. To ensure confidentiality and consistency with Family Education Rights and Privacy Act (FERPA) guidelines, only data that reflects student performance at the school level will be imported into the school site plan. To assist schools with this compliance, ESD 113 will include a cautionary statement drawing attention to FERPA guidelines related to data imports. The District will be responsible to monitor assignments of login and password access to assure FERPA compliance.

IV. COMPENSATION

- A. For the performance of this Agreement, the District shall be liable for payment to ESD 113 based on OSPI enrollment data (October Headcount). The annual payment for this will be \$2.00 per student served.
- B. Training- Based upon SCHEDULE A- Scope of Work the District will be liable for payment within 30 days of the completion of training or training sessions, which are above and beyond initial training offered to the District. Such training offerings will be developed upon mutual agreement between the District and ESD 113. Initial training to district/building administrators (3 hours) and training of district/building trainers (6 hours) is included in the Implementation fees. Additional training will be provided upon request at the rate of \$100/hour.
- C. Customization- Based upon SCHEDULE A- Scope of Work, the District will be liable for payment within 30 days of verification that the customization is fully operational.
- D. Implementation- Initial setup of the eFOLIO Software Application which includes the creation of an initial plan for implementation, creation of an automated extract/import process for student and staff data and initial system administrator training and training of trainers for student/staff training. Total cost for Implementation is \$3,500 per school site served, payable 30 days after verification of eFOLIO functionality.

E. Cost Projections Worksheet:

Year 1 (2006-2007)

District	School	Grade Span	October, 2005 Enrollment	Implementation Fee	Projected Annual Fee
Edmonds	Edmonds-Woodway	Grades 9-10	909	\$3,500.00	\$1,818.00
Edmonds	Lynnwood	Grades 9-10	735	\$3,500.00	\$1,470.00
Edmonds	Meadowdale	Grades 9-10	760	\$3,500.00	\$1,520.00
Edmonds	Mountlake Terrace	Grades 9-10	843	\$3,500.00	\$1,686.00
Edmonds	Scriber Lake	Grades 9-10	133	\$3,500.00	\$266.00
Total				\$ 17,500.00	\$6,760.00
				Net Amount	\$24,260.00

Year 2 (2007-2008)

District	School	Grade Span	October, 2005 Enrollment	Implementation Fee	Projected Annual Fee
Edmonds	Edmonds-Woodway	Grades 9-11	1,364	\$.00	\$2,728.00
Edmonds	Lynnwood	Grades 9-11	1,102	\$.00	\$2,204.00
Edmonds	Meadowdale	Grades 9-11	1,140	\$.00	\$2,280.00
Edmonds	Mountlake Terrace	Grades 9-11	1,265	\$.00	\$2,530.00
Edmonds	Scriber Lake	Grades 9-11	200	\$.00	\$400.00
Total				\$.00	\$10,142.00

Year 3 (2008-2009)

District	School	Grade Span	October, 2005 Enrollment	Implementation Fee	Projected Annual Fee
Edmonds	Edmonds-Woodway	Grades 9-12	1,818	\$.00	\$3,636.00
Edmonds	Lynnwood	Grades 9-12	1,469	\$.00	\$2,938.00
Edmonds	Meadowdale	Grades 9-12	1,519	\$.00	\$3,038.00
Edmonds	Mountlake Terrace	Grades 9-12	1,686	\$.00	\$3,372.00
Edmonds	Scriber Lake	Grades 9-12	266	\$.00	\$532.00
Total				\$.00	\$13,516.00

Customization of uploaded data and creation of login/password per SD request

Total \$ n/a

V. INDEMNIFICATION

A. The negligent party agrees to indemnify, defend, and save harmless other, its officers, agents, employees, and volunteers from any and all claims of losses accruing or resulting to any and all persons, firms or corporations furnishing and supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and losses resulting to any person, firm or corporation who may be injured or damaged by the negligent performance of this agreement.

VI. APPROVALS

A. This Agreement shall become effective upon its approval by the undersigned persons and upon recording with the Snohomish and Thurston County Auditors:

Educational Service District 113

Signature: Michael Hickman

Date Signed: 7/17/2006

Print Name: Michael Hickman

Title: Assistant Superintendent

Address: 601 McPhree Rd. SW

Olympia, WA 98502

Phone: (360) 464-6710

Fax: (360) 464-6900

Email: mhickman@esd113.k12.wa.us

Edmonds School District No. 15

Signature: Nick Brossoit

Date Signed: 7-11-06

Print Name: Dr. Nick Brossoit

Title: Superintendent

Branch/Dept: _____

District/School: Edmonds School District #15

Address: 20420 - 68th Avenue West

Lynnwood, WA 98036

Phone: 425-431-7000

Fax: 425-431-7070

Email: brossoitn@edmonds.wednet.edu