



EDMONDS SCHOOL DISTRICT NO. 15
Human Resources Division

September 2007	FAMILY AND MEDICAL LEAVE	VIII-H
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Employees of the Edmonds School District will enjoy those Family and Medical Leave rights required by Federal Law. Administrators and supervisors should consult the appropriate Human Resources Director for specific details.

The annual period used for the purpose of counting Family and Medical Leave is September 1 to August 31. An employee must have worked the minimum number of hours to establish insurance eligibility in the previous leave period (1,250 hours for all employees) in order to be eligible for Family and Medical Leave in the current annual period.

Additional information about Family and Medical Leave is contained in the Federal Family and Medical Leave Act Employee Information sheet, available at <http://www.dol.gov/esa/whd/fmla/>.

Employee Group Responsibilities:

Debby Carter - Administrators (Managers, Principals, Superintendent's Staff)

Tam Osborne - Nonsupervisory Certificated (EEA)

Debby Carter - Classified