

**APPLICATION FOR ATTENDANCE IN NONRESIDENT DISTRICT**  
**Request of Parent/Student**

P-44  
08/97

**PARENT/STUDENT REQUEST FOR TRANSFER**

Student's Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Current Grade \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone(\_\_\_\_) \_\_\_\_\_ Parent/Guardian's Name \_\_\_\_\_

**Name of School Requesting to Attend:** \_\_\_\_\_ **Name of Current/Last School Attended:** \_\_\_\_\_  
 \_\_\_\_\_ Grade \_\_\_\_\_ \_\_\_\_\_ Grade \_\_\_\_\_  
 School District \_\_\_\_\_ School Year \_\_\_\_\_ School District \_\_\_\_\_ School Year \_\_\_\_\_

**Identify the specific reason for this transfer request (*check one only*):**

- |                                      |   |   |
|--------------------------------------|---|---|
| <input type="checkbox"/> Financial   | <input type="checkbox"/> Health                 | <input type="checkbox"/> Special hardship/detrimental condition |
| <input type="checkbox"/> Educational | <input type="checkbox"/> Location of child care | <input type="checkbox"/> Closer to parent's work                |
| <input type="checkbox"/> Safety      | <input type="checkbox"/> Other _____            |   |

Is your child currently enrolled in Special Education?  Yes  No  
 Has your child been suspended/expelled from a previous school?  Yes  No

It is understood that we, as parents/guardians, must assume responsibility for adequate transportation and supervision to and from school. We also certify that we have read and agree to the terms of the school district board policy relating to the release and admission of nonresident students. (*Please see reverse side for policy*).

Signature of Parent or Legal Guardian  \_\_\_\_\_ Date \_\_\_\_\_

**RESIDENT SCHOOL DISTRICT AGREEMENT TO "WAIVE" ATTENDANCE - DISTRICT USE ONLY**

The \_\_\_\_\_ School District agrees to release said student and waives attendance and state apportionment claims for said student for the \_\_\_\_\_ school year.

Signature of Superintendent/Designee  \_\_\_\_\_ Date \_\_\_\_\_

*The releasing school district does not assume financial responsibility for student's educational cost.*

**NONRESIDENT SCHOOL DISTRICT AGREEMENT TO "ACCEPT" STUDENT - DISTRICT USE ONLY**

After reviewing the above-named student's application, space and capacity of the district, and/or school/program requested, your request for Interdistrict Transfer for the \_\_\_\_\_ school year has been:

**Approved**  *Full-time FTE*  *Part-time FTE* \_\_\_\_\_

**Denied** Reason: \_\_\_\_\_

Signature of Superintendent/Designee  \_\_\_\_\_ Date \_\_\_\_\_

## ADMISSION OF NONRESIDENT STUDENTS AND INTERDISTRICT TRANSFERS

The Edmonds School District No. 15 encourages enrollment in the most appropriate educational program for each student. The District will cooperate with any other district in making programs of both districts available to students under the age of 21 residing in either district.

Students requesting admission into the District shall be considered in the order of their application to the school and shall meet the following conditions:

Space available in the building and/or classes in the building and/or classes requested as determined by the building principal and,

- a. A financial, educational, safety, or health conditions affecting the student would likely be reasonably improved as a result of the transfer, or
- b. Attendance at the school in the nonresident district is more accessible to the parent's/guardian's place of work or to the location of child care, or
- c. There is a special hardship or detrimental condition which would reasonably be ameliorated by the transfer.

Transportation to the school or an appropriate bus stop designated by the district shall be the responsibility of the student or his/her guardian.

For a nonresident student qualifying for special education according to Chapter 392-171 WAC, an interlocal agreement must be developed with the resident district in accordance with Chapter 392-135 WAC. However, in the case of a currently enrolled student qualifying for special education according to Chapter 392-171 WAC whose family moves outside of the district, the student will be allowed to continue in the Edmonds School District.

The rules of the Washington Interscholastic Activities Association will be followed concerning athletic eligibility of transferring students.

Due to public safety concerns, the Edmonds School District reserves the right to deny admission to any student who has previously been expelled or suspended from any school for the possession of a firearm or other dangerous weapon, or for exceptional misconduct.

The Superintendent or designee will notify applicants in writing of the acceptance or denial of their applications within 45 calendar days following receipt of the application by the District. Any application not acted on within this period will be deemed denied. A notice of the denial shall state the reason or reasons for denial and shall describe the applicant's appeal rights. A notice of acceptance shall state the length of acceptance and any conditions that could cause the acceptance to be terminated.

A decision denying admission may be appealed to the Board of Directors. Notice of appeal must be submitted to the office of the Superintendent within 5 business days following receipt of the decision denying admission. The applicant shall be notified in writing of the Board's decision. If the Board rejects the application, the notice shall specify the applicant's appeal rights to the Office of the Superintendent of Public Instruction, as provided by RCW 28A.225.230(3).

Return to:  
 Instructional Support Programs  
 Edmonds School District No. 15  
 20420 68th Avenue West  
 Lynnwood, Washington 98036  
 425-431-7200