

EDMONDS SCHOOL DISTRICT No. 15
SCHOOL BOARD MINUTES
Tuesday, December 16, 2008

President Susan Paine called the meeting to order at 6:00 p.m. and stated that the Board would recess to an executive session for thirty minutes.

EXECUTIVE SESSION – 6:00 p.m. – Rm. 201

The Board met in executive session to discuss matters related to the performance of an employee. All Board members were present. The executive session concluded at 6:28 p.m.

REGULAR MEETING START TIME – 6:30 p.m. - Boardroom

The regular meeting reconvened at 6:30 p.m. Board members present: Paine, McMurray, Shields, Noble, and Phillips.

FLAG SALUTE

APPROVAL OF AGENDA and MINUTES (5 minutes for agenda, minutes, consent agenda)

1. Agenda

The agenda was amended to remove Unfinished Business item #3, a second reading to approve Evergreen Elementary School Closure.

It was moved by Director Shields and seconded by Director Phillips to approve the amended agenda. All aye.

2. December 2, 2008, Regular Meeting Minutes

It was moved by Director Noble and seconded by Director Shields to approve the December 2, 2008, regular meeting minutes. All aye.

CONSENT AGENDA

It was moved by Director McMurray and seconded by Director Shields to approve the consent agenda. All aye.

1. Approve Personnel Actions

2. Approve Bills

Vouchers audited and certified by the auditing office required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090 have been recorded and the listing made available to the Board.

General Fund Warrant Nos. 50070 and 27125-27618 and 201149-201246 and 11591-12036 for a total of \$12,054,871.30. ASB Fund Warrant Nos. 2369-2436 for a total of \$115,870.70. Capital Fund Warrant Nos. 887-911 for a total of \$167,111.40.

3. Single reading, approve Memorandum of Understanding regarding leave cash out health reimbursement plan (VEBA), Edmonds Managers' Association.

4. Single reading, approve 2009-10 full-day Kindergarten fees.

5. Single reading, approve Memorandum of Understanding Regarding Sick Leave and Vacation Conversion Medical Reimbursement Plan (VEBA) Custodians, Food Service Drivers and Warehouse Employees, Maintenance Trades Employees, Office Personnel Employees.

6. Single reading, approve field trips:

- a. Edmonds School District honor music students groups to three All-Northwest and All-State performances/conferences – February 11-15 to Spokane, Feb. 13-16 to Spokane, and Feb. 14, 2009 to Spokane.
- b. Meadowdale High Impressions Jazz Choir to All-NW Music Educators Convention,

Spokane, February 13-15, 2009.

- c. Edmonds Woodway High Jazz Ensemble I and II to Swing Central Jazz Festival, Savannah, Georgia, March 25-29, 2009.
- d. Edmonds Homeschool Resource Center musical theatre students to WA State Thespian workshop, Bellingham, March 20-21, 2009.
- e. Cedar Valley 5th grades to Camp Sealth outdoor education program, Vashon, June 1-3, 2009.
- f. Lynnwood Elementary 5th grade students to Pioneer Farm experience, Eatonville, May 29-30, 2009.
- g. Meadowdale High School Jazz Band 1 to Spokane Jazz Festival, March 14-15, 2009.
- h. Meadowdale High Jazz Band 1 to Clark College Jazz Festival, Vancouver, January 31-February 1, 2009.
- i. Meadowdale Jazz Band 1 to Mt. Hood Jazz Festival, Clackamas, May 9-10, 2009.
- j. Edmonds School District high school students to Latino/a Educational and Achievement Project (LEAP) conference, Tacoma, February 4-6, 2009.

REPORTS (10 minutes each)

1. Teaching and Learning update – Tony Byrd
Assistant Superintendent Tony Byrd provided the Board with an update related to the work from our Teaching and Learning Department. Information included a review of the recent visit from Dr. Fuson, the author of *Math Expressions*, the math implementation support, and areas of learning at the math implementation moves forward. Dr. Byrd also noted that a recent release from OSPI stated that *Math Expressions* is on the state approved mathematics curriculum list. He also described the work being done in the area of English Language Learners, the Gifted/HiCap program for middle school students, and the next steps planned related to the status of the District Improvement Plan. Dr. Byrd provided additional details regarding the work of the Middle School Highly Capable Task Force and the designing of a program suitable to the special needs of HiCap students. Additional comments included the request to have data on the district's drop out rate.
2. Transfer Procedures/Process report – Sue Venable
The revisions to the procedures for Intradistrict transfers have been revised to make them more streamlined and user-friendly. Transfer procedures provide a way for parents to request that their student attend a district school other than their home school. An outline provided to the Board by Assistant Superintendent Sue Venable describes the transfer process, timeline, decision-making, and options for appeal which will provide equitable access for all parents that desire to have their student transfer into any school in the District. Ms. Venable noted that the change in the process will not significantly increase or decrease the number of students allowed a transfer. When making a final decision considerations will be given to staffing projections, current enrollment, and capacity at the school. This process was favorably received when discussed with the CPC and district principals. The transfer process does not include students wanting to attend Madrona or Maplewood the Choice Program schools.
3. Fiscal/ Property update, and Performance Audit response – Marla Miller
A change order report was provided to the Board related to the construction of Lynnwood High School. The report noted that 71% of the project is complete and potential change orders are about 68% of the budgeted reserve for change orders.

Summary financial reports for September and October 2008 for the General, ASB, Capital Projects, Debt Service, and Transportation Vehicle Funds were asked to be removed. Ms. Miller stated that they will be replaced when WSIPC corrects the data corruption of the software. The encumbrance category is the area not reflecting correct data. After WSIPC corrects the reporting error, reports

will be provided to the Board. It was noted that there is a possibility the conversion of data into the new software is associated with the reporting error. Ms. Miller stated that the bottom line is accurate but that incorrect accounts codes were assigned. Ms. Miller reviewed the “Citizen’s Guide to the District’s Budget” a publication that interprets the District’s financial data into layman terms. Final payments on bond issues for 1994-1997 and 1999 were made. The Bond financial advisors are preparing recommendations for the sale of bonds for Meadowdale Middle School construction.

Ms. Miller described the recommendations pertaining to the 2007-08 Performance Audit conducted on the ten largest school districts in the state in the area of administration and support services. The audit report was issued in September 2008 and a public hearing was held in October 2008. The final audit report estimates potential savings over a 5-year period. Ms. Miller noted that to the extent the recommendations lead to improved efficiency, services, or costs savings, that administration is recommending implementation of some suggestions. The memo she provided to the Board outlines staff recommendations and she asked the Board for direction regarding revisions and/or implementation of the recommendations. The four areas where Edmonds was listed were automated bus routing, use of purchasing cards, internal auditor function, and financial management and cost analysis. Ms. Miller stated the administration’s support for implementation of the recommended actions that are outlined in the memo to the Board. She also noted support for the continuation of this periodic review of various cost centers, with a more focused dialogue with the Board on an annual basis regarding areas of interest and concern.

Food Services Manager, Barbara Lloyd, distributed a report on the student usage of the Safety Net Meals. Also discussed was the amount of outstanding debt, public meetings regarding the food service program, higher lunch costs, the reduction in participation for full price meals, and the approval by OSPI on the new line sequencing for the program. The Food Service Advisory Committee will continue their work to analyze and improve components of the program.

Property updates included the status on the draft EIS for the current Lynnwood High site, the City of Lynnwood’s budget reductions regarding the softball program and community use of the new fields at the new LHS, marketing plans for the old ESC property, an anticipated timeline for the property at Maintenance/Transportation, and a sequence of construction plans for the new support center.

PUBLIC COMMENTS (3 minutes each)

The “public comments” item on the agenda is an opportunity for citizens to address the School Board. Items brought forward during this portion of the agenda will not be acted upon by the Board at this time, but may be addressed during the Superintendent Comments’ section of the agenda. Questions may also be referred to the superintendent or superintendent’s staff for examination and later response.

The Board encourages public comments; *please limit comments to three minutes*. The Board President may interrupt or terminate an individual’s statement when it is too lengthy, personally directed, or concerning a legal matter.

Pidgie Hopper, Terrace Park parent, expressed her support of a middle school highly capable program. She encouraged the District to have considered obtaining feedback from the students currently in the program and to have provided them with the current information that directly affects them.

Steve Schermer, Terrace Park parent, described his disappointment with several components related to the decision of moving the middle school grades from Terrace Park School.

UNFINISHED BUSINESS (2 minutes each)

1. *Second reading, approve new policy #5210 – dedication plaques for new construction.*
It was moved by Director Phillips and seconded by Director Shields to approve new policy #5210 – Dedication Plaques for New Construction. All aye.
2. *Second reading, approve Woodway Elementary School Closure.*
It was moved by Director Shields and seconded by Director Noble to approve the Woodway Elementary School Closure. Board members expressed regrets regarding the difficult decisions in having to close schools. They recognized the work of CPC and shared comments about reductions in programs across the district, making prudent financial decisions, the resiliency of students, declining enrollment, and the amount of processing by district staff and community members. Dr. Kahan acknowledged that the current open enrollment students at Westage and Sherwood will be allowed to stay at those schools. All aye.
3. *Second reading, approve Evergreen Elementary School Closure.*
This item was removed from the agenda and will be submitted at a later date. Superintendent Brossoit stated that there were legal requirements around the notification of the public hearings for Woodway and Evergreen. He confirmed that the public notices were published for Woodway in *The Herald* newspaper, but that the paper neglected to do the formal public notice for both hearings for Evergreen School. The district held those public hearings and local newspapers published the meeting dates. The two public hearings for Evergreen will be redone at the two regular board meetings in January. Dr. Brossoit confirmed that the recommendations will remain the same, but action on the Evergreen closure will be delayed until March so as to comply with district procedures. Transition plans will continue for Woodway, Evergreen, and the move of the middle school program at Terrace Park.

NEW BUSINESS (3 minutes each)

1. Single reading, approve Terrace Park Middle School Program be consolidated with Brier Terrace Middle School beginning with the 2009-10 school year, making Terrace Park a K-6 School. It was moved by Director Noble and seconded by Director McMurray to approve Terrace Park Middle School Program (7th & 8th grades) be consolidated with Brier Terrace Middle School beginning with the 2009-10 school year, making Terrace Park a K-6 School. All aye.
2. Single reading, approve the establishment of a Highly Capable 7th & 8th Grade Middle School Program to be placed at Brier Terrace Middle School.
It was moved by Director Noble and seconded by Director Shields to approve the establishment of a Highly Capable 7th & 8th grade program to be placed at Brier Terrace Middle School. Board comments included an appreciation for the work of the Middle School Task Force to develop a strong and quality program designed for middle school highly capable students. All aye.
3. Single reading, approve Interlocal Cooperative Agreement with the City of Lynnwood for use of City Aquatic Facilities, Resolution #08-49.
It was moved by Director Shields and seconded by Director Noble to approve the Interlocal Cooperative Agreement with the City of Lynnwood for the use of City Aquatic Facilities, Resolution #08-49. All aye.
4. Single reading, approve agreement with Shannon and Wilson, Inc. for hazmat design and construction services for the new Meadowdale Middle School.
It was moved by Director Noble and seconded by Director Shields to approve the agreement with Shannon and Wilson, Inc. for hazmat design and construction services for the new Meadowdale Middle School. All aye.

5. Single reading, approve project and budget authorization for preliminary design – Alderwood Middle athletic fields.
It was moved by Director Shields and seconded by Director McMurray to approve project and budget authorization for preliminary design – Alderwood Middle athletic fields. All aye.
6. Single reading, approve hazardous material abatement consultant selection for new Meadowdale Middle School.
It was moved by Director Shields and seconded by Director Noble to approve hazardous material abatement consultant, Shannon and Wilson Inc., as the selection for new Meadowdale Middle School. All aye.
7. Single reading, approve commissioning consultant selection for new Meadowdale Middle School.
It was moved by Director Shields and seconded by Director Noble to approve commissioning consultant selection as Wilson Jones Consulting for the new Meadowdale Middle School. All aye.
8. Single reading, approve consultant selection for field improvements at Brier Terrace, College Place and Alderwood Middle Schools.
It was moved by Director Phillips and seconded by Director McMurray to approve consultant selection of DA Hogan for the design field improvements at Brier Terrace, College Place and Alderwood Middle Schools. All aye.
9. Single reading, approve commissioning and design review agreement with Wilson Jones for new Meadowdale Middle School.
It was moved by Director Shields and seconded by Director Phillips to approve the commissioning and design review agreement with Wilson Jones for the new Meadowdale Middle School. All aye.
10. Single reading, approve contract modification to Geotechnical Consulting services agreement with Landau Associates for the new Lynnwood High School project construction phase.
It was moved by Director Noble and seconded by Director Shields to approve contract modification to Geotechnical Consulting services agreement with Landau Associates for the new Lynnwood High School project construct phase. Board members and Ed Peters discussed at length the recommendation questioning several components of the modification including investigation of service, contractor billing process, and different methodology used by contractors. All aye.

BOARD MEMBER COMMENTS (10 minutes)

All Board Members expressed appreciation to the CPC, staff, parents, and the community for their combined effort in participating in the process related to school closures and program moves. They acknowledged the difficulty in closing neighborhood schools and the learning that continues from having to make difficult and complex financial budget reductions in extreme economic times by sharing and providing input.

The Board confirmed that they will be supporting the registration for student adviser, Jeanette Sepulveda, to attend the upcoming LEAP conference.

SUPERINTENDENT'S COMMENTS (5 minutes)

Superintendent Brossoit also confirmed the long and arduous process involved making difficult budget reductions. He expressed appreciation to the School Board for their leadership, courage, and commitment. Dr. Brossoit recognized that the decisions will be difficult for some to understand and accept, but that the next steps of transition work will focus on making the changes as smooth and welcoming as possible for all those involved.

DISCUSSION TOPIC

- Continued discussion on the 1000/2000 Policy series.
This discussion was tabled.

FUTURE BOARD MEETINGS

- Tuesday, Jan. 13, 6:30 p.m., Regular School Board meeting.
- Tuesday, Jan. 20, 6:00 p.m., Study Session & Board Retreat.
- Tuesday, Jan. 27, 6:30 p.m., Regular School Board meeting.
- Tuesday, Feb. 10, 6:30 p.m., Regular School Board meeting.
- Tuesday, Feb. 24, 6:30 p.m., Regular School Board meeting.
- Tuesday, March 10, 6:30 p.m., Regular School Board meeting.

ADJOURNMENT

The meeting adjourned at 9:15 p.m.

Susan Paine, Board President

Nick Brossoit, Superintendent/Board Secretary

JoAnn Kerns, Recording Secretary

STUDENT ADVISERS FOR 2008-09

Alan Adzhiyev – THS

Stacy Rhynard – LHS

Jessica Scott – EWH

Jeannette Sepulveda – EWH

Nerissa Taea – LHS

EDMONDS SCHOOL DISTRICT BOARD OF DIRECTORS

Gary Noble

Term expires: Dec. 2011

Director District #3

Ann McMurray, Vice President

Term expires: Dec. 2009

Director District #2

Susan Paine, President

Term expires: Dec. 2011

Director District #1

Pat Shields

Term expires: Dec. 2011

Director District #5

Susan Phillips, Legislative Rep.

Term expires: Dec. 2009

Director District #4