

EDMONDS SCHOOL DISTRICT No. 15
SCHOOL BOARD MINUTES
Tuesday, October 21, 2008

REGULAR MEETING START TIME – 6:30 p.m. - Boardroom

The Board meeting was called to order at 6:32 p.m. by President Paine. Board members present: Paine, McMurray, Shields, Phillips, and Noble.

Student advisers present: Jeannette Sepulveda

FLAG SALUTE

APPROVAL OF AGENDA and MINUTES (5 minutes for agenda, minutes, consent agenda)

1. Agenda
It was moved by Director Shields and seconded by Director Phillips to approve the agenda. All aye.
2. October 7, 2008, Regular Meeting Minutes
It was moved by Director Noble and seconded by Director McMurray to approve the October 7, 2008, regular meeting minutes. All aye.
3. September 30, 2008, Special Meeting/Public Hearing Minutes
It was moved by Director Shields and seconded by Director Phillips to approve the September 30, 2008, special meeting minutes. All aye.
4. October 14, 2008, Special Meeting/Public Hearing Minutes
It was moved by Director Shields and seconded by Director Noble to approve the October 14, 2008, special meeting minutes. All aye.

CONSENT AGENDA

It was moved by Director Shields and seconded by Director McMurray to approve the consent agenda. All aye.

1. Approve Personnel Actions
2. Approve Bills
Vouchers audited and certified by the auditing office required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090 have been recorded and the listing made available to the Board.

General Fund Warrant Nos.50048-50056 and 26251-26604 and 200946-201043 and 332-754 for a total of \$12,725,239.40. ASB Fund Warrant Nos. 2096-2173 for a total of \$134,027.91. Capital Fund Warrant Nos. 76-111 for a total of \$578,092.42.
3. Single reading, approve declaration of surplus miscellaneous/outdated textbooks.
4. Single reading, approve award recommendation for request for proposal (RFP) #08-03GF, Alcohol/Drug Prevention and Intervention service.
5. Single reading, approve recommendation to call for bids for SharePoint consulting services.
6. Single reading, approve Memorandum of Understanding; Three Waivers, Edmonds Education Association.
7. Single reading approve project authorizations:
 - a. Classroom Technology
 - b. Curriculum Technology Tools
 - c. Program Technology Tools
 - d. Network Upgrades

- e. Replace Office Computers
 - f. Technology and Instructional Support
8. Single reading, approve field trips:
- a. Mountlake Terrace High School Cross Country Team to Richland Invite, October 10-11, 2008.
 - b. Mountlake Terrace High School Chamber Orchestra to Music in the Parks Festival, Coeur d'Alene, Idaho, May 15-17, 2009.
 - c. Mountlake Terrace High School Concert Orchestra to University of Idaho String Festival, Moscow, Idaho, April 10-11, 2009.
 - d. Mountlake Terrace High School Chamber Orchestra to NW Orchestra Festival, Mt. Hood Community College, March 13-14, 2009.
 - e. Mountlake Terrace High Accents Women's Ensemble and Dynamics Vocal Jazz Ensemble to NW Vocal Jazz Festival, Gresham, OR, May 15-16, 2009.
 - f. Mountlake Terrace High Dynamics Vocal Jazz Ensemble, to Lionel Hampton Jazz Festival, Moscow, ID, February 26-28, 2009.
 - g. Mountlake Terrace High Accents Women's Ensemble & Dynamics Vocal Jazz Ensemble to NW Vocal Jazz Festival, Pasco, April 17-18, 2009.
 - h. Martha Lake 6th grades to Urban Adventure experience, Seattle, May 6-7, May 14-15, May 20-21, 2009.
 - i. Martha Lake 5th grades to Outdoor Education Program, Cedar Springs Camp, March 24-27, 2009.
 - j. Hazelwood 6th grades to Outdoor Education Program, Camp Killoqua, June 3-5, 2009.
 - k. Lynndale 5th grades to Outdoor Education Program, Camp Killoqua, May 13-15, 2009.
 - l. Beverly 5th grades to Outdoor Education Program, Camp Killoqua, March 25-27, 2009.

CELEBRATION (5 minutes)

The School Board will recognize individuals and groups that have contributed to the children and staff of the District. Nominees can be an employee, a parent, or a community member that have supported students and staff in exceptional ways.

The following were recognized at this Board meeting:

-Nicole Traore, Hazelwood parent, was nominated for her tireless volunteer hours at her children's schools, as well as her dedication to the community. The nomination recounted the many projects she became part of or facilitated--the programs, committee work, and the coaching of a soccer teams.

-Math Group: Kim Verver, Robin Sloate, Diane Martineau, Jacqueline McDonald

Assistant Superintendent Tony Byrd and Lara Drew, Director of Elementary Education, recognized the individuals in the Math Group for their devotion and extra effort to support the implementation of the adoption of the new district math program. They were complimented for their leadership and attention to detail in their work to determine the new curriculum, facilitation of ordering the large amounts of materials and getting them to teachers, and assistance with trainings and professional development.

REPORTS

1. Teaching and Learning report – Tony Byrd
Assistant Superintendent, Tony Byrd, provided the Board with an update from the Teaching and Learning Department. Included in the report was information related to the District Improvement Plan/Adequate Yearly Progress, Science program, Math update on the implementation of the new materials, English Language Learners, and the Gifted/Highly Capable (HiCap) program in the district. He also provided the Board with the walk through schedule and described the involvement of staff and administration as well as the benefits of the process. The Adequate Yearly Progress Plan was discussed and some observations shared regarding the subgroups/subjects for AYP performance

goals as well as target group interventions. Discussion continued related to the improvement status as a district, the AYP plans for each school, support for the AYP needs, and the role of our HiCap Middle School Task Force and recommendations for gifted students in middle school. It was noted that the HiCap Middle School Task Force was looking at a recommendation to house the gifted middle school program at Brier Terrace Middle and that positive meetings have been held with Principal Kevin Allen. Further questions were brought up related to the honors coursework and the honor scholars program at other high schools and the determination of enrollment into the HiCap middle school program.

2. Fiscal/Property Update – Marla Miller

Assistant Superintendent Marla Miller stated that the fiscal status for 2008-09 is on track and that the District is moving forward with the budget as passed. Fiscal year 2007-08 ended August 31 and final fiscal reports should be complete for the Board at the November meeting. Cynthia Nelson provided an overview of the use of Technology Levy capital funds (2008 levy) in preparation for purchase of computers. She noted that the District is selecting a different vendor to purchase computers and that no change in the bid is required, since multiple vendors are available on the cooperative bid the District is using. Ed Peters gave the Board a Change Order report related to the construction of Lynnwood High. He noted that at the end of September, the project was just under 63% complete, is on schedule, and that approved and identified potential change orders is less than half of the budgeted reserve for change orders. A change log list was provided that stated the value and status of each item. The Board requested routine reports related to change orders associated with Capital Projects.

Ms. Miller provided the Board with an update on Administrative Procedure 9200R1 – Facility Use Fees. She acknowledged meeting with Directors McMurray and Noble. Group 1 has been separated into two groups as 1A and 1B. Group 1A is for non-profits formed for the sole purpose of supporting our public schools (PTAs PSOs, Booster Clubs, Alumni Association, PEF). Group 1B is for community-based non-profits formed to serve youth, on a non-discriminatory basis, who reside within the District. Additionally, there is a revision to procedures to waive scheduling and room rental fees for Group 1A, and modification of room rental fees for Group 1B. Ms. Miller requested that the Board read through the additional revisions and confirm their direction regarding Group 1B fees for the use of facilities.

Ms. Miller stated that three community meetings have been scheduled regarding funding and financial plans. She is working with Community Relations to advertise and publicize the events.

Property related comments were relative to the City of Lynnwood and the completion of a feasibility study regarding an LID to extend 204th Street from Highway 99 to 68th Ave. W. The District and the Community College each contributed to the cost of the first phase of this study. The City Council has authorized city staff to contract for the second phase of determining estimated assessment for property owners within the LID boundary. The cost of phase 2 will be incorporated into the overall LID assessment and the City of Lynnwood will determine the next steps.

3. Performance Audit report – Marla Miller

Assistant Superintendent Marla Miller provided an overview of the K-12 Performance Audit related to Initiative 900 that was passed in 2005. The audit was on administrative overhead and support services and focused on accountability and cost effective uses of public resources and identification of opportunities for potential cost savings. The State Auditors' Office selected consultants to conduct the performance audits on the 10 largest school districts in the state. Ms. Miller outlined the audit process, the required follow-up, and recommendations. She noted that the audit results for Edmonds include recommendations for improvement in 1) automated bus routing, 2) use of

purchasing cards, 3)financial management and cost analysis and, 4)internal auditor function. Numbers 3 and 4 were recommendations that were common for most all of the districts. The Board received written comments related to each finding. Ms. Miller confirmed that the District will carefully consider the recommendations for implementation and that our primary mission is to provide the best educational program possible with the resources available. Also noted was that each recommendation will be reviewed carefully, but at this point we have not yet determined the specific course of action that will be taken. She confirmed that the District welcomes the auditors' perspective on opportunities to improve our services. It was acknowledged that a requirement of the audit process is to conduct a public hearing, to report to the SAO an action plan in response to the recommendations, and do an annual report of progress. Ms. Miller directed the Board to a statement from the consultants "estimated savings represent both opportunity cost savings from a reduction of processes and other realizable cost savings due to a reduction in the cost of operations." The initial responses for each recommendation for our district were offered to the consultants, noting that the Board or citizens had not yet had an opportunity to provide input on the specific suggestions. As part of the report, the consultants placed an estimated dollar savings of \$54.3 million over a 5-year period if all recommendations were implemented. Ms. Miller noted that all of the districts have significant concerns with the methodology used to develop those potential "savings."

PUBLIC HEARING – PERFORMANCE AUDIT

1. Performance Audit Report Public Hearing

President Paine opened the public comments related to the Performance Audit at 8:37 p.m.

Rick Jorgensen, Lynnwood resident, offered that the District should look at all suggestions from the audit that recommend cost/resources savings. He also suggested that pilot projects could be implemented regarding specific plans and then follow-up with an evaluation of the benefits before full implementation. He recognized that consideration needs to be given for the length of time on buses for special education students related to the automated bus routing audit suggestion.

Ethel McNeal, District employee, shared her concerns regarding the audit recommendation to increase the use of procurement cards. She suggested that by the use of more cards it would not necessarily improve the efficiency of purchasing and there could be increased opportunities for inappropriate use of public funds.

The public hearing on the performance audit was closed by President Paine at 8:48 p.m.

NEW BUSINESS (2 minutes each)

1. Single reading, approve School Improvement Plans for Principals and Instructional Managers for 2008-09. It was moved by Director Shields and seconded by Director Phillips to approve the School Improvement Plans for Principals and Instructional Managers for 2008-09. All aye.

PUBLIC COMMENTS (3 minutes each)

The "public comments" item on the agenda is an opportunity for citizens to address the School Board. Items brought forward during this portion of the agenda will not be acted upon by the Board at this time, but may be addressed during the Superintendent Comments' section of the agenda. Questions may also be referred to the superintendent or superintendent's staff for examination and later response.

The Board encourages public comments; *please limit comments to three minutes*. The Board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, or concerning a legal matter.

Sonaanl Uwalia, Lynnwood resident, has a 7th grade student at Terrace Park. She shared her concerns regarding

the proposed consolidation, transition of students to a new school, being able to move current staff with the students, and keeping all the students together in a middle school program.

Rick Jorgensen, Lynnwood resident, referred to comments he made at the last Board meeting regarding a healthy employee climate in the District, specifically related to anonymous complaints and processing them. He encouraged the Board to look at ways to do a survey to obtain comments from staff, get anonymous feedback, and evaluate methods for improving the climate of the District. He acknowledged that there is significant value in listening to the concerns and suggestions of others.

Jill Perander, Lynnwood resident, encouraged the Board to consider a middle school HiCap program. She stated the differences between the Honors Program and HiCap students.

Darcie Thompson, Woodway resident, advocated for a K-8 Challenge Program and having it housed at one school. She also supports having a HiCap middle school program at one school.

Steve Schermer, Brier resident, asked the Board to evaluate the enrollment numbers in the CPC proposal. He suggested that the board consider redrawing boundaries in the entire SE quadrant of the district. He questioned the school capacity and available space after students from Evergreen were consolidated into Terrace Park and Mountlake Terrace Elementary schools.

Michele Toshima expressed her support for the Terrace Park middle school program. She distributed a report to the Board on a study that looked at educational programs for HiCap students. She encouraged the District to consider expansion of the program, communicating more about the program, and make it more diverse.

Kristin Merrill shared her concerns regarding the proposal to move the Terrace Park middle school program to another location. She described some of the social issues that face HiCap students and encouraged the Board to keep the program intact with the current staff, and look at ways to ease the transition. She acknowledged a positive meeting with Kevin Allen, principal at Brier Terrace Middle School.

BOARD MEMBER COMMENTS (10 minutes)

All Board members thanked the citizens for the comments and suggestions. They confirmed the importance of hearing from citizens and stated that they try to factor in different points of view in their decisions. They also appreciated hearing the reports from staff.

SUPERINTENDENT'S COMMENTS (5 minutes)

Superintendent Brossoit's responses included:

- Acknowledgement that there could be a misunderstanding regarding District plans when the details of the plans are a work-in-progress.
- Realizes the importance of a smooth transition and sensitivity when programs are moved in the District.
- Stated that there is great support for keeping the middle school HiCap program together and locating it at Brier Terrace Middle. He anticipates continual support for this proposal.
- Encouraged a meeting with Assistant Superintendent Sue Venable to confirm the number of students from Evergreen projected to go to Terrace Park and Mountlake Terrace Elementary schools.
- Suggested there may be a way of working with the Families Advocating for Students of Color group to have them help support access to students that could be considered into the HiCap program, and look at ways of helping the program become more diverse.
- Noted that the District is legally bound by negotiated agreements in working through movement of staff. Human Resources Department is working with certificated and classified staff regarding this.
- Described that there are many examples of issues that administration works through that are not talked about publically, confirmed there are structures in place to surface issues and address. Superintendent Brossoit described the current use of the Keys Survey in buildings and that there may be ways to expand

the survey to include parent input and receive feedback from other support areas of the district.

DISCUSSION TOPIC

1. Continued discussion on the 1000 Policies
The Board continued their review of the 1000 policies.

FUTURE BOARD MEETINGS

1. Tuesday, Nov. 4, 6:30 p.m. Regular Board meeting.
2. Wednesday, Nov. 12, 6:00 p.m. Public Hearing – 2nd for Woodway Elementary consolidation.
3. Tuesday, Nov. 18, 6:30 p.m., Regular School Board meeting.
4. Tuesday, Dec. 2, 6:30 p.m., Regular School Board meeting.
5. Tuesday, Dec. 9, 6:00 p.m., Public Hearing – 2nd for Evergreen Elementary consolidation.
6. Tuesday, Dec. 16, 6:30 p.m., Regular School Board meeting.

ADJOURNMENT

The regular meeting adjourned at 9:28 p.m.

Susan Paine, Board President

Nick Brossoit, Board Secretary/Superintendent

JoAnn Kerns, Recording Secretary

STUDENT ADVISERS FOR 2008-09

Alan Adzhiyev – THS

Stacy Rhynard – LHS

Jessica Scott – EWH

Jeannette Sepulveda – EWH

Nerissa Taeza – LHS

EDMONDS SCHOOL DISTRICT BOARD OF DIRECTORS

Gary Noble

Term expires: Dec. 2011

Director District #3

Ann McMurray, Vice President

Term expires: Dec. 2009

Director District #2

Susan Paine, President

Term expires: Dec. 2011

Director District #1

Pat Shields

Term expires: Dec. 2011

Director District #5

Susan Phillips, Legislative Rep.

Term expires: Dec. 2009

Director District #4