

RESOLUTION NO. 08-26  
OF EDMONDS SCHOOL DISTRICT No. 15  
SNOHOMISH COUNTY, WASHINGTON

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AUTHORIZE INTERLOCAL AGREEMENT WITH  
SNOHOMISH HEALTH DISTRICT

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WHEREAS, RCW 39.34, the Interlocal Cooperative Act, provides for interlocal cooperation between governmental agencies; and

WHEREAS, the Snohomish Health District provides off-site immunization services to community members; and

WHEREAS, Edmonds School District No.15 agrees to have immunization services available to its students;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Edmonds School District No.15, Snohomish County, as follows:

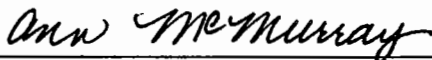
1. That an interlocal cooperative agreement be formed between the Edmonds School District No.15 and Snohomish Health District.
2. That the Superintendent or designee of Edmonds School District No.15, Snohomish County, Washington, is hereby designated as representative to the interlocal cooperative agreement, and the Superintendent or designee is further authorized to execute and implement the requisite agreement or agreements to accomplish this purpose.

ADOPTED by the Board of Directors of Edmonds School District No.15, Snohomish County, Washington, at a regular meeting thereof this 17<sup>th</sup> day of June, 2008.

Edmonds School District No. 15  
BOARD OF DIRECTORS




Susan Paine, Board President



Ann McMurray, Vice President



Susan Phillips, Legislative Representative



Patrick Shields, Member



Gary Noble, Member

ATTEST:



Nick Brossoit, Ed.D  
Secretary of the Board

EDMONDS SCHOOL DISTRICT NO. 15  
Office of the Superintendent

Date Submitted: June 6, 2008

Date of Board Meeting: June 17, 2008

TO: Board of Directors                      X   Single Reading (Action Recommended)

FROM: Nick Brossoit, Ed.D                       First Reading (No Action Recommended)  
Superintendent                                   Second Reading (Action Recommended)

SUBJECT: Interlocal Agreement with Snohomish Health District for Off-Site Immunization Clinics

RECOMMENDATION:

It is recommended that the Board approve Resolution No. 08-26, authorizing the district to enter into an interlocal agreement with Snohomish Health District to provide immunization services to district students.

BACKGROUND:

The Snohomish Health District has been providing immunization services to our students and the community. The current agreement signed in 2005 will expire on June 30, 2008. There are currently no specific plans for providing immunization services at any of our schools but it would be advantageous to have this agreement in place should Snohomish Health District receive an immunization grant that could be implemented in our schools, or in case of a disease outbreak that would require immunization on short notice.

RCW 28A.320 and RCW 39.34, the Interlocal Cooperative Act, permit the district to establish interlocal cooperative agreements with other local governmental units.

Submitted by: Katy Wysocki  
Dr. Katy Wysocki  
Director, Student Services

Approved by: Marla S. Miller  
Marla S. Miller  
Assistant Superintendent



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**INTERLOCAL AGREEMENT BETWEEN SNOHOMISH HEALTH DISTRICT  
AND EDMONDS SCHOOL DISTRICT No. 15  
FOR OFF-SITE IMMUNIZATION CLINICS**

This Interlocal Agreement (“Agreement”) is made between the Snohomish Health District, herein referred to “SHD”, and Edmonds School District No. 15, herein referred to as “Facility”, in accordance with Chapter 39.34, RCW (Interlocal Cooperation Act), which permits local government units to make the most efficient use of their powers by enabling them to cooperate with other government entities on the basis of mutual advantage and thereby to provide services and facilities in a manner pursuant to forms of governmental organizations that will accord best with geographic, economic population, and other factors influencing the needs and development of local communities.

This Agreement defines the basic responsibilities of each respective party for the administration of immunizations off site the SHD premises.

**I. RESPONSIBILITIES OF SHD:**

- A. Provide professionally trained and appropriately licensed staff members to administer immunizations. Ensure each staff member has been cleared through the Washington State Patrol criminal background check.
- B. Provide Immunizations:
  - 1. Assess the need for immunizations based on age, health status, and risk factors per the recommendations of the Centers for Disease Control/Prevention and Advisory Committee on Immunization Practices.
  - 2. Provide information regarding: benefits, risks, and possible side effects of vaccines.
  - 3. Upon receipt of signed Agreement, schedule off site clinics with Facility.
  - 4. Administer immunizations at Facility per prearranged schedule.
  - 5. Provide documentation to client of immunization(s) administered, including type of vaccine and date administered.
  - 6. Provide and access emergency care if needed, having medication available for anaphylactic reaction.

**VI. TERMINATION PROCEDURE:**

Either party may terminate this Agreement upon thirty (30) days written notice. If this Agreement is so terminated, the parties shall be liable only for performance rendered in accordance with this Agreement prior to the effective date of termination.

**VII. TERMINATION FOR LACK OF FUNDING:**

SHD reserves the right, by prior written notice, to terminate this Agreement, in whole or in part, without the thirty (30) days written notices in the event expected or actual funding from the state, federal, or other source is withdrawn, reduced, or limited in any way prior to normal Agreement completion.

**VIII. RECORDS MAINTENANCE:**

SHD shall be responsible for maintaining any records or logs to justify, support and document the services provided. Information concerning individuals shall be maintained in strictest confidence and all information, electronic and hard copy shall be safeguarded. All records shall be retained for at least the period prescribed by appropriate Federal and State laws, regulations and rules. Destruction of records shall be accomplished as mandated by state law. All duly authorized auditors or their representatives of the State Department of Health shall have full access and the rights to examine any of these materials during this period.

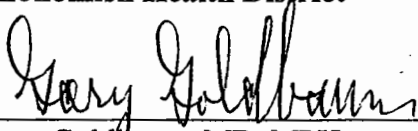
**IX. DURATION:**

This Agreement shall be deemed to be effective July 1, 2008, and remain in full effect until June 30, 2013.

IN WITNESS WHEREOF, the parties have executed this Agreement:

**Snohomish Health District**

**Edmonds School District**

  
\_\_\_\_\_  
Gary Goldbaum, MD, MPH  
Health Officer

\_\_\_\_\_  
Representative

4/30/08  
\_\_\_\_\_  
Date

MARLA S. MILLER, ASSISTANT SUPERINTENDENT  
\_\_\_\_\_  
PLEASE PRINT NAME

\_\_\_\_\_  
Date